



HSES-SP Management of Contracts Assurance

Purpose

To assure appropriate assurance of the implementation of the HSES-SP Management of Contracts Standard, and collection of information to support management review and continuous improvement.

Requirements

The Accountable person shall ensure that the indicated **Assurance activity** is conducted at the indicated **Frequency** (minimum), to assess compliance at the **Location** with the **Applicable Requirements**. Assurance shall be undertaken in accordance with the Sakhalin Energy HSE Audit Procedures, including reporting of outcomes and follow-up of corrective and preventative actions. **Checklists** are provided for guidance and support.

Assurance activity	Frequency (Lender mandated)	Frequency (Other mandate)	Applicable Requirements	Checklist	Location	Accountable person
Pre-mobilisation HSE Audit		Based on contract scope and risk	Contract requirements including all referenced Company Standards	<u>Contractor HSE Checklist</u>	Contract Scope / Locations	Contract Holder
Level 3 HSE Audit of Contractors	Based on contract scope and risk		Contract requirements including all referenced Company Standards	<u>Contractor HSE Checklist</u>	Contract Scope / Locations	Contract Holder
Contractor HSE Assurances		Based on contract scope and risk	Contract requirements including all referenced Company Standards	<u>Contractor Verifications Checklist</u>	Contract Scope / Locations	HSE Assurance Manager