



**APPENDIX 12**

**Waste Management Assurance**

**Purpose**

To ensure appropriate *Assurance* of the implementation of Sakhalin Energy Waste Management Standard, and collection of information to support waste management performance review.

**Requirements**

The Accountable person shall ensure that the indicated Assurance activity is conducted at the indicated minimum Frequency, to assess compliance at the Location with the Applicable Requirements. Assurance shall be undertaken in accordance with the Company’s HSE requirements, including preparation of documents on outcomes and follow-up of corrective and preventative actions.

Assurance activity	Frequency	Applicable Requirements	Follow-up list	Location	Accountable person
Inspection— Waste Management at Assets	Twice a year	<u>Waste Management Standard</u> <sup>1</sup>	<u>Waste Management Inspection follow-up report</u>	All Assets and Activities	Corporate Environmental Manager
Inspection— Waste Management Service Providers	Annually or every 2 years <sup>2</sup>	<u>1000-S-90-04-P-7104-00-E</u> (Qualification Assessment Procedure for Waste Management Service Providers)	Report on qualification of Waste Management Service Providers	All facilities for the waste disposal (storage, disposal), deactivation, treatment, and recycling of waste outside the production sites	Logistics Manager
Asset: Inspection: Waste Accumulation / Temporary Storage Areas	Quarterly	<u>Approved Waste Accumulation / Temporary Storage Facilities Specification</u> (Appendix 8 hereto)	<u>Audit (Inspection) Report</u>	PA-A	Asset Manager
				PA-B	
				LUN-A	
				Accumulation / Temporary Storage Area for offshore platforms in marine port (Kholmsk)	Logistics Manager
				OPF	Asset Manager
				BS2	
				PMDs,BVS'sPig Trap Sites	Asset Manager
				LNG/OET	Asset Manager
				Sadovniki	Asset Manager
				Mud Plant	Asset Manager
Bulk Planter	Asset Manager				
Yuzhno Offices & Zima	Asset Manager				
Project	Project Manager				

<sup>1</sup> Underlined items in this document refer to Sakhalin Energy Controlled Documents.

<sup>2</sup>Annual if finding / non-conformance is identified, re-audit after 2 years if no non-conformances identified.



# Waste Management Standard

Rev. 06

Assurance activity	Frequency	Applicable Requirements	Follow-up list	Location	Accountable person
Contractor audits / follow-up	Based on contract scope and risk	<u>Waste Management Standard</u>	<u>Contractor Check List:</u> <u>Contractor Audit Check List</u>	Contract work scope / work sites	Contract Holder