



**Sakhalin Energy Investment Company Ltd.  
Public consultation and disclosure report, 2013**

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## **1 INTRODUCTION**

Sakhalin Energy Investment Company Ltd. (Sakhalin Energy) considers regular and meaningful engagement with the public and key stakeholders, as well as the public disclosure of relevant project information, to be important elements for the successful development of the Sakhalin-2 project (the project). To this end, since very beginning Sakhalin Energy has actively sought to engage with stakeholders and provide information about its activities.

This document describes Sakhalin Energy's public consultation and the disclosure of information as of 31 December 2013, and includes:

- Summary of consultation held in 2013.
- Summary of consultation held with different stakeholder categories.
- Summary of feedback from consultation.
- Information of community grievance procedure implementation.

There are five appendices to this document:

- Appendix 1 provides a summary of non-governmental and community organisations which have been involved to date.
- Appendix 2 provides community liaison organization contact information and information boards location.
- Appendix 3 provides contact information for distribution of SIMDP information materials.
- Appendix 4 list the existing stakeholders in Japan, in particular, on the island of Hokkaido.
- Appendix 5 list used abbreviations.

Sakhalin Energy will update this report on an annual basis.

## 2 CONSULTATION AND INFORMATION DISCLOSURE

### 2.1 Consultations carried out in 2013, general information

The types of consultation Sakhalin Energy has carried out in 2013 are presented in the Table 1 below.

**Table 1: Types of consultation carried out in 2013**

TYPE	EXAMPLES
Public consultations	<ul style="list-style-type: none"> <li>Public meetings in town halls, culture centres, libraries in the communities that are in vicinity of the project's operating assets</li> <li>Dialogues with stakeholders within frame of sustainable development report preparation</li> </ul>
Group meetings	<ul style="list-style-type: none"> <li>Focus group meetings with indigenous people</li> <li>Seminars, information sessions (e.g., with potential grant applicants)</li> <li>Site visits</li> </ul>
Individual meetings	<ul style="list-style-type: none"> <li>Meetings with experts (e.g., administration, specialists from health, education, social or cultural departments, entrepreneurs, key figures in the community)</li> <li>Interviews with local residents</li> <li>Others</li> </ul>

**Table 2: Sakhalin community consultations in 2013**

DATE	CONSULTATIONS	KEY PURPOSE	NUMBER OF MEETINGS	NUMBER OF PEOPLE
February	The second round of a dialogue with stakeholders within frames of sustainable development report preparation, meeting in Yuzhno-Sakhalinsk	2012 sustainable development report preparation*	1	12
February	Consultations in the traditional areas of indigenous	Update on SIMDP implementation and SIMDP grievance	10 communities/13 meetings	226

\* In 2009 Sakhalin Energy joined the UN Global Compact and decided to follow the public non-financial reporting standard of the Global Reporting Initiative (GRI). Consultation summary under sustainable development report preparation is described in Section 2.2

DATE	CONSULTATIONS	KEY PURPOSE	NUMBER OF MEETINGS	NUMBER OF PEOPLE
	residence: Okha, Nekrasovka, Nogliki, Val, Chir-Unvd, Tymovsk, Alexandrovsk-Sakhalinski, Smirnykh, Poronaisk and Yuzhno-Sakhalinsk	procedure, programme of traditional economic activities support, work of the Council of the social development fund and other questions related to SIMDP. Individual consultations and consultations on development of applications for grant programmes		
April-May	Community public meetings in Nogliki, Val, Tymovskoe Smirnykh, Poronaisk, Makarov, Dolinsk, Troitskoe, Korsakov	Overview of the information on Sakhalin-2 project and the company's activity, social initiatives, sustainable development and social investments projects, grievance procedure and community awareness programme	9	74
May - June	Public opinion survey was conducted in Nekrasovka, Okha, Val, Nogliki, Chir-Unvd, Poronaisk, Yuzhno-Sakhalinsk	Sociological survey on SIMDP implementation under an interim evaluation of the Plan		350
June - July	Public consultations in Korsakov district (Novikovo, Chapaevo, Solovyovka, Ozerskoye, Razdolnoye, Okhotskoye, Korsakov)	Consultations on activity of the Korsakov Partnership Council; distribution of the company's grievance procedure	8 (one in each community, 2 meetings were held in Korsakov)	88

DATE	CONSULTATIONS	KEY PURPOSE	NUMBER OF MEETINGS	NUMBER OF PEOPLE
August	Public opinion survey. The survey was conducted in 14 Sakhalin communities, which are located in the vicinity of project activities. Method of the survey - individual interviews with a questionnaire	Assessment of public attitude towards the project activities under social impact monitoring programme	14	700
August - September	Information and training workshops were held for potential grantees – representatives of local NGOs and other non-commercial institutions in Yuzhno-Sakhalinsk, Dolinsk, Nevelsk, Kholmsk, Aniva	Information and training workshops on grant contest under the Fund of Social Initiatives "Energy"	5 (one in each community)	135
November	The first round of a dialogue with stakeholders within frames of sustainable development report preparation, meeting in Yuzhno-Sakhalinsk	2013 sustainable development report preparation	1	16
November	Site visits (bus tours) to Prigorodnoye production complex in Korsakov district for Korsakov community <sup>1</sup>	Update on Sakhalin-2 project progress and Prigorodnoye complex in particular, information about social development and social	1	43

<sup>1</sup> Announcements of the site visit was published in the local newspaper "Voskhod".

DATE	CONSULTATIONS	KEY PURPOSE	NUMBER OF MEETINGS	NUMBER OF PEOPLE
		investment programmes in Korsakov district		
<b>Total</b>				<b>1644</b>

## 2.2 Stakeholder engagement within framework of sustainable development report preparation

In 2009 Sakhalin Energy joined the UN Global Compact and decided to follow the public non-financial reporting standard of the Global Reporting Initiative (GRI).

Sustainable development report covers the results of Sakhalin Energy activities, including environmental protection, personnel development, stakeholder engagement, social projects and other aspects. Sustainable development report is available in public domain at the company's official website, Sakhalin Energy's information centres, located in the Sakhalin communities and is widely distributed among project's stakeholders.

As part of preparation of the reports, the company commits to hold regular consultations with stakeholders so they can share their opinions on the company's activity and make recommendations on further development of the company's responsibility in production, environment and social areas.

Consultations are conducted in a form of stakeholder dialogue twice a year. During the first round of a dialogue the company presents information on the company's activities for the reporting period to stakeholders. Participants of the dialogue comment and discuss what additional information of wide audience interest might be included into the report, ask questions. During the second round of the dialogue the company responds to the stakeholders' comments and questions received during the first round of the dialogue. Results of consultations are included into sustainable development report of the corresponding reporting period.

Stakeholders involved in these dialogues are local communities, NGOs, authorities, experts and public organisations that usually engage with Sakhalin Energy on the issues of environment, social and other areas of sustainable development. Direct written invitation method is used to contact the participants prior to the dialogues. In addition, the company invites stakeholders to contribute to sustainable development reporting through a questionnaire (appended to each sustainable development report).

In 2013 the company conducted two rounds of the dialogue:

- February 2013 – the second round of the dialogue within the framework of 2012 sustainable development report preparation, where the company answered questions and comments received during the first round of the dialogue (took place in November 2012). Summary of dialogues within the framework of 2012 sustainable development report is included into the report (see the report on the company's website: [www.sakhalinenergy.ru/media/76bb418c-7db4-4875-b821-ee8d31d0d797.pdf](http://www.sakhalinenergy.ru/media/76bb418c-7db4-4875-b821-ee8d31d0d797.pdf)).
- November 2013 – the first round of the dialogue within 2013 sustainable development report preparation, where the company presented to stakeholders information on the company's activities and achievements for the reporting period.

In May 2013 the company conducted a public presentation of 2012 sustainable development report in Moscow. Representatives of scientific and expert community, federal and regional authorities, business, indigenous people, NGOs and other society representatives and mass-media attended the presentation.

Successful public endorsement of the 2012 sustainable development report conducted by non financial reporting Council of Russian Union of industrialists and entrepreneurs (RSPF) became a major milestone. As it underlined in the RSPF conclusion, the report “contain important information, covers all key areas of responsible business practice in compliance with the principles of Russian Business Social Charter and with sufficient completeness of information on the company’s activities in these areas”. RSPF conclusion and certificate are available on the company’s website [www.sakhalinenergy.ru/media/76bb418c-7db4-4875-b821-ee8d31d0d797.pdf](http://www.sakhalinenergy.ru/media/76bb418c-7db4-4875-b821-ee8d31d0d797.pdf).

### **2.3 Consultation and information disclosure in project affected communities**

Sakhalin Energy endeavoured to ensure that the people and groups it consulted with were representative and inclusive of vulnerable groups; respect local traditions and cultural norms in discussions and decision-making; and that face-to-face meetings arranged are varied and create conditions that encourage wide and diverse participation.

In 2013 Sakhalin Energy conducted public meetings in Sakhalin district centres. Please refer to the Table 2 for more details.

The date, time and venue for the public meetings were announced in key Sakhalin newspapers (as listed in the Table 3) three weeks prior to the public meeting. Key stakeholders with whom the company has frequently engaged were informed of the meetings by e-mail or in writing. The timetable of the meetings was available on the company’s website.

#### **2.3.1 Consultations and information disclosure with residents in the vicinity of Prigorodnoye complex accommodation facilities**

In 2013 the company specialists held five meetings with Korsakov residents (in July) living in close proximity to Prigorodnoye complex accommodation facilities under social impact monitoring programme in order to identify potential concerns and impacts, to monitor post resolution of grievances and to inform the community on project implementation status.

#### **2.3.2 CLO activities in communities**

During 2013 Sakhalin Energy continued engagement with communities using dedicated community liaison organization.

CLOs had meetings with key community members (residents, authorities, social institutes, libraries etc). They also made visits to the communities to ensure that communities have an opportunity to contact the company’s representative to discuss any issues and get information related to the project. These visits were announced in advance in those communities on Sakhalin Energy information boards and in the company’s information centres (the list is available in Appendix 2).

In 2013, an efficient means of engagement with the Sakhalin population was a network of 23 information centres based on district and rural libraries and located in settlements along the pipeline route and in the vicinity of other company’s facilities. The information about the company information centres was published in key Sakhalin newspapers (the list of newspapers is provided in the Table 3), posted on the company’s information boards and on the company’s website. Thanks to the



information centers Sakhalin Energy established an effective system of receiving feedback from communities residing in close vicinity to Sakhalin Energy assets. On the regular basis Sakhalin Energy provided information materials to affected communities via company's information centres, including the following types of materials: corporate newspaper "Vesti", annual PCDP and PCDR, sustainable development report, grievance procedure leaflets, posters with information on social programmes, etc.

Community residents had an opportunity to contact the company's information centre consultants any time during the regular library business hours at their convenience. The list of company's information centres is maintained on Sakhalin Energy website: [www.sakhalinenergy.ru](http://www.sakhalinenergy.ru) (Russian) and [www.sakhalinenergy.com](http://www.sakhalinenergy.com) (English).

In November 2013, information centre consultants participated in a regular training workshop to gain better knowledge of the company's activity. The workshop programme included the following key topics:

- Overview of the Sakhalin-2 project.
- Public grievance procedure.
- Sakhalin Energy social and partnership projects.
- Biodiversity and environmental monitoring: wetlands.
- Protection of cultural heritage objects under the Sakhalin-2 project.
- Communication skills training.

During the workshop the consultants also visited Prigorodnoye production complex.

3112 people visited Sakhalin Energy's information centres in 2013. The focus of the public interest was on additional information on the Sakhalin-2 project, employment opportunities and books issued by the company.

### **2.3.3 Consultations and information disclosure with dacha owners at Prigorodnoye in 2013**

The size of the sanitary protection zone (SPZ) around the Prigorodnoye complex has been established as a radius of 1 km from the emission sources and 700 m from the border of industrial site (the Chief Sanitary Doctor's resolution of 10/04/2012).

There are no communities within the SPZ boundaries; however, approximately 40 dachas lie in close proximity to the edge of the SPZ<sup>2</sup>. The dachas are residences that are predominantly occupied on a seasonal basis. The dacha season in the south of Sakhalin Island lasts from May till October inclusively. The dacha residents, closest to the SPZ edge, belong to the dacha community "Stroitel" and are located about 1200 meters to the west from the Prigorodnoye complex borders.

Throughout 2013 Sakhalin Energy continued engagement with dacha community and responded to queries or questions during consultations with the community leader and other representatives. In addition Sakhalin Energy continued implementing the quality of life monitoring (including air quality and noise levels monitoring) during the dacha season, i.e. May-October, as required under the HSESAP and which is open to the dacha residents through presence during the measurements. The results of the monitoring were regularly reported to the chairman of the dacha community.

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<sup>2</sup> An SPZ is a designated area around an industrial facility. The territory of the SPZ is aimed for:

- reduction of the level of all impacting factors to the required hygienic norms by the edge of the SPZ;
- provision of a sanitary barrier between the territory of an industrial facility and residential area.

The engagement with dacha owners in 2013 included the following:

- Air and noise monitoring during the dacha season. As a rule, the dacha owners were invited to participate in all these monitoring sessions.
- Special invitations to company dialogues with stakeholders under the preparation of the sustainable development report but the dacha owners refused to participate in the dialogs.
- Meetings within the framework of social performance monitoring (5 people).
- Meeting with lenders' independent environment consultant (7 people).
- Meeting on emergency response at the Prigorodnoye complex (7 people). The material on emergency response was prepared and sent to the chairman of the cooperative after the meeting.
- Ad hoc phone engagement.

#### **2.3.4 Other methods of communication with affected communities**

Sakhalin Energy provided regular information about the project in advertisements, question and answer sessions and in local media (newspapers are listed in Section 2.5) and on the company's public website: [www.sakhalinenergy.ru](http://www.sakhalinenergy.ru) (Russian) and [www.sakhalinenergy.com](http://www.sakhalinenergy.com) (English).

In electronic version:

- TV programme "Energy";
- corporate internet site;
- radio.

In hard copies the following material was distributed:

- corporate newspaper "Vesti";
- annual reports (sustainable development report 2012);
- lenders and lenders' independent consultant HSESAP implementation reports;
- grievance procedure leaflets;
- annual PCDP and PCDR;
- other specific reports and materials on environmental and social aspects (bulletin on the company's social programmes, "Gray whales", "Rivers of Sakhalin Island", "EA Best Practices the 2<sup>nd</sup> edition" books).

In 2013 Sakhalin Energy continued to operate special free hotlines:

- For telephone queries and complaints from communities within Sakhalin Island – numbers are 8 800 200 6624 (toll free) and +7 4242 662400 (toll). Available for Russian and English speakers, as well as under the caller's request, he/she can be provided with the opportunity to talk to either male or female operators.
- Telephone +7 4242 662778 (for Japanese stakeholders, in English; an interpreter to/from Japanese can be arranged upon request).
- Safety issues - number is +7 4242 662500 (dial from Sakhalin Island).

### **2.3.5 Community awareness programme**

In 2013 Sakhalin Energy continued the information campaign as part of the community awareness programme.

The campaign involved distribution of the information letters and notifications to the stakeholders; distribution of anti-vandal posters; publication of articles in district newspapers on a quarterly basis (the list of the newspapers is provided in the Table 3). Also this information was included in the presentation provided during public meetings in district centres of key project-affected communities in 2013 (details on the meetings are provided in the Table 2).

Information letters and booklets concerning offshore pipelines were sent to fishing companies.

### **2.3.6 Public opinion survey**

The annual public opinion survey is one of the monitoring tools to ascertain public attitude towards the project. In 2013 the survey was conducted in 14 Sakhalin communities, which are situated in close vicinity of the project activities. Individual interviews with a questionnaire serve as a primary method of the survey. No significant issues and/or impacts were identified as a result of the 2013 survey.

## **2.4 Indigenous stakeholders**

In 2013 the company continued its regular engagement with representatives of Sakhalin indigenous communities in the areas of traditional indigenous residence and traditional economic activities. Following the recommendations received at the plan development stage, the partners put special emphasis on raising public awareness of ongoing programmes and opportunities they would offer. For this purpose, the following was done in 2013:

- Public meetings were held with Sakhalin indigenous people (publicly, in groups and individually).
- Sakhalin indigenous minorities development plan's website was extensively used ([www.simdp.ru](http://www.simdp.ru)).
- Regular information bulletin and other plan-related printed materials (leaflets, etc.) were issued and distributed among the stakeholders community.
- Updated and distributed documentations on the information boards, sent documents to the stakeholders (members of Regulatory Bodies of the Plan, non-governmental organisations, tribal communities and municipal authorities, IP specialists of administrations) in 13 communities: Okha, Nekrasovka, Val, Nogliki, Tymovskoye, Chir-Unvd, Aleksandrovsk-Sakhalinskiy, Viakhtu, Trambaus, Smirnykh, Buyukly, Poronaik, Yuzhno-Sakhalinsk.
- Individual consultation regarding applications for financial support under the SIMDP programmes.
- Conducted CLO open hours in traditional areas of indigenous residence.
- Issued press-release, published articles, media coverage of events concerning Sakhalin IP.

In February representatives of the Regional Council of IP authorized representatives, Sakhalin Energy and Sakhalin Oblast Government had public consultations and meetings with representatives of municipal authorities in 10 settlements of traditional indigenous residence and economic activities. The meetings were held in the form of a dialogue. They began with an update on the second Plan implementation,

information regarding grievance procedure related to the Plan, announcement of a grant contests under traditional economic activities support programme, and social development fund update. Then there were discussions of the above topics and other issues related to implementation and management of the Plan at large and of some of its programmes. A total of 226 people joined the discussion.

The interim evaluation of the Plan implementation was held in 2013. Two different methodological approaches were applied during the evaluation: sociological public opinion survey and quality enquires and studies conducted by Gregory Guldin, an independent expert, Tatyana Matveeva, an independent IP representative, and Alexander Konkov, sociologist. The external monitoring report is available on the SIMDP website ([www.simpd.ru](http://www.simpd.ru)).

In November the partners' representatives of the Plan conducted internal monitoring of the projects implemented and individual consultations in all traditional areas of indigenous residence. During the project operations, consultations with reindeer herders were held as part of the Plan implementation.

## 2.5 Consultations and disclosure in other Sakhalin communities

In 2013 Sakhalin Energy conducted consultation in 9 Sakhalin Island's district centres and other settlements.

Sakhalin residents could consult the two main Sakhalin Island newspapers (Gubernskiye Vedomosti and Sovetsky Sakhalin) as well as leading electronic information agencies (IA "Sakh.com", TIA "Ostrova", RIA "Sakhalin-Kurilly", IA "Citysakh") for details of project news. In addition, project news and information relevant to specific communities were published in the following 11 district newspapers:

**Table 3: District newspapers for project news and information distribution**

DISTRICT	NEWSPAPER(S)
Aniva	Utro Rodiny
Dolinsk	Dolinskaya Pravda
Kholmsk	Kholmskaya Panorama
Korsakov	Voskhod
Makarov	Novaya Gazeta
Nogliki	Znamya Truda
Tymovsk	Tymovsky Vestnik
Poronaisk	Express, Zvezda
Smirnykh	Novaya Zhizn
Okha	Sakhalinsky Neftyaniik

## 2.6 Engagement with community and other non-governmental organisations

The annual public consultation and disclosure report, sustainable development report and other publications that may be of interest were provided during the course of the year.

During 2013 the company continued its regular engagement with community and non-governmental organisations as follows:

- Meetings with Sakhalin based NGOs within the framework of sustainable

development report preparation (twice a year).

- Cooperation with the Western Gray Whale Advisory Panel as part of the work on elaboration of optimal solutions for minimising the impact upon gray whales. In 2013 the meeting of Advisory Panel was held in February in Geneva and in May in Tokyo.
- Cooperation with social oriented NGOs within the framework of Social Development/Social Investment company's programmes. Meetings were held routinely within the frames of SD/SI projects and programmes.

Table 4 reflects the number of meetings held with organisations that have been consulted with, either as groups or separately in 2013.

**Table 4: Meetings with community and other non-governmental organisations**

Location	No.
Local (includes formal Indigenous organisations)	35
Regional	25
National	20
Japan	2

## **2.7 Japanese stakeholder engagement**

### **2.7.1 Introduction**

Representatives of Sakhalin Energy were in contact with Japan-based specialists in trans-boundary issues, such as oil spill response (OSR) and biodiversity, and have attended a number of conferences and technical meetings in 2013.

### **2.7.2 Materials available in Japanese**

On topics that are of a relevant trans-boundary nature, Sakhalin Energy translates key public domain information into Japanese. Principally this includes information about trans-boundary environmental and social issues. The following materials are available in Japanese:

- executive summary of the ESHIA;
- sections of the Environmental Impact Assessment Addendum that have relevance in a trans-boundary context:
  - executive summary,
  - oil spill response,
  - baseline information on Steller's Sea Eagle,
  - marine mammals (other than Western Gray Whale),
  - marine and coastal commercial fisheries,
  - dredging and disposal in Aniva Bay,
  - material project changes since the 2003 EIA,
  - red data book and migratory birds,

- executive summary of the IUCN report on February 2005 on the western grey whale,
- comparative environmental assessment report of the Western Gray Whale;
- the corporate oil spill response plan for Sakhalin-2 project (Phase 2);
- the offshore Prigorodnoye oil spill response handbook;
- minutes of Sakhalin Energy's public meetings in Sapporo and Tokyo in April 2006; and
- executive summaries of the lenders' independent environmental consultant (IEC) site visits:
  - IEC Site Visit Report September 2008;
  - IEC site visit report November 2008;
  - IEC site visit report May 2009;
  - IEC site visit report September 2009;
  - IEC site visit report March 2010;
  - IEC site visit report April 2010;
  - IEC site visit report June 2010;
  - IEC site visit report September 2011;
- Health, Safety, Environment and Social Action Plan (HSESAP), revision 3, 2010 and documents that have relevance in a trans-boundary context:
  - comparison of HSESAP revisions 2 and 3;
  - Appendix 1. HSESAP commitments to company standards;
  - international requirements for occupational health and hygiene;
  - international requirements for managing risk;
  - international requirements for hazardous activities;
  - international requirements for road transport;
  - loss prevention in design and construction;
  - international requirements for air emissions and energy management;
  - international requirements for water management;
  - international requirements for waste management;
  - international requirements for soil and groundwater;
  - international requirements for land management;
  - international requirements for biodiversity<sup>3</sup>;
  - oil spill preparedness and response;
  - Steller's Sea Eagles and endangered red birds;

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<sup>3</sup> The International Requirement specifications related to the HSESAP are currently being revised. Versions in the Japanese language available on the Sakhalin Energy public web-site will be updated accordingly once revision of the HSESAP International Requirements has been finalised.

- marine mammals specification;
- dredging.
- Section of the PCDP related to engagement with Japanese stakeholders.

The following documents were made publically available in Japanese in 2013:

- Section of the PCDP related to engagement with Japanese stakeholders.
- Summary of 2012 IEC report.

### 2.7.3 Public consultation activities in Japan

During 2013 the company undertook a number of consultation and engagement activities in Japan. This programme has been developed with feedback from stakeholders, including the participants at several meetings in Japan, which the company have attended and/or initiated.

Key stakeholder activities in 2013:

- 14 February - meeting with representatives of Hokkaido Government in Sapporo.
- 15 February - meeting with representatives of Hokkaido Fishery Environmental Center.
- 18-19 February - participation in the International Symposium on Okhotsk Sea and Sea Ice in Mombetsu.
- 11 June – meeting with representatives of Japan Coast Guard in Tokyo.
- 1 October – participated in the Sakhalin Projects Forum in Sapporo.
- 3 October – participated in oil spill response exercise in Abashiri.
- 1 November – meeting with representatives of Hokkaido Fishery Environmental Center and Hokkaido Government in Yuzhno-Sakhalinsk.

During the above mentioned meetings the company representatives informed on the Sakhalin-2 project implementation status, OSR preparedness. The Sakhalin Energy specialists from External Affairs department participated in the meetings.

A review of the engagement activities in Japan has been undertaken internally at the end of Q4 2013 to determine the 2014 programme.

## 2.8 Media and other interest groups

Sakhalin Energy’s External Affairs department communicated regularly with representatives of the mass media as well as other interest groups such as educational and research institutions.

In 2013 representatives of External Affairs department arranged seven media visits and conducted six media briefings. There was also informal interaction with representatives of these groups.

Media were invited to participate in media briefings or other meetings by telephone, or email as appropriate.

**Table 5: Mass-media activities**

Format	Frequency	Language
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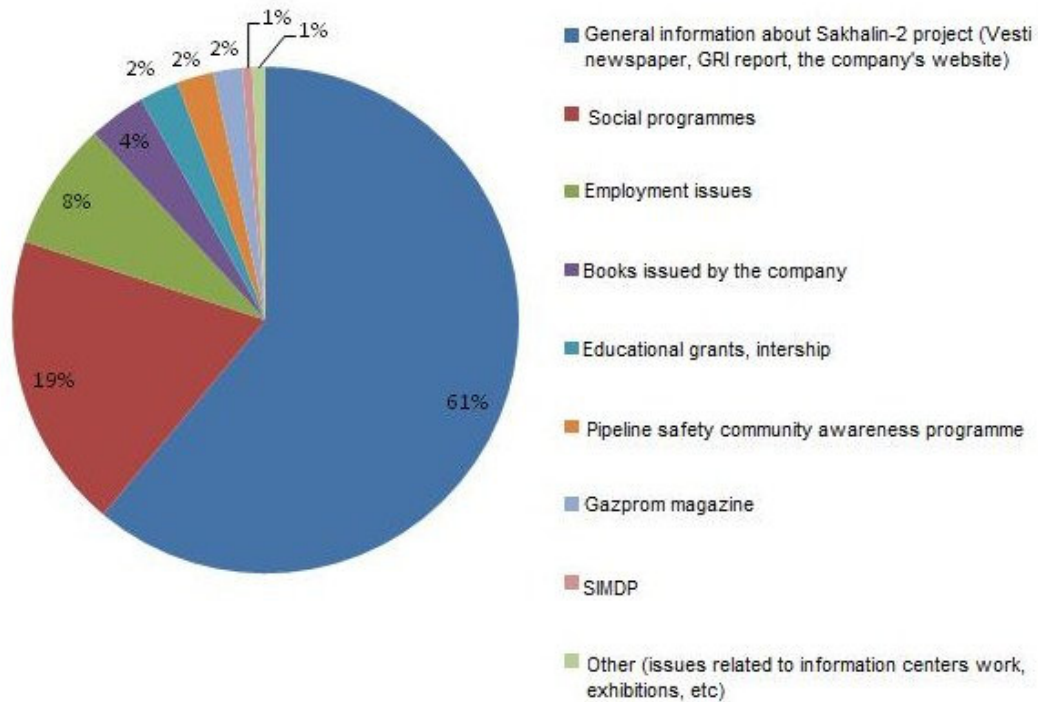
Media briefings for Sakhalin journalists	6	Russian/English
TV programme “Energy”	49 (weekly)	Russian/English subtitles
Publication of project related information in the district newspapers (please see the Table 3 for the list of newspapers)	12	Russian
“At a glance” page on the Sakhalin Energy web-site	Regularly	Russian/English
“Vesti” newspaper	Monthly	Russian/English



### 3 FEEDBACK FROM CONSULTATIONS

Sakhalin Energy has relied heavily on feedback received from stakeholders in developing the consultation programmes.

The main questions that have been asked during consultations (public meetings and Sakhalin Energy information centres) are shown on the diagram below. Majority of people expressed their interest in the company's information materials including the company's website as well as social development and social investment programmes.



In addition the summaries of stakeholders' dialogues within 2012 sustainable development report preparation were included into the report, Appendix 2 (see the report on the company's website: [www.sakhalinenergy.ru/media/76bb418c-7db4-4875-b821-ee8d31d0d797.pdf](http://www.sakhalinenergy.ru/media/76bb418c-7db4-4875-b821-ee8d31d0d797.pdf)).

## 4 COMMUNITY GRIEVANCE PROCEDURE

### 4.1 Reporting grievances

On regular basis the company distributes a community grievance leaflet, which advises those with a grievance on how they can lodge a grievance relating to Sakhalin-2 project activities. The community grievance leaflet was revised in 2013 to include the up-to-date contact details including the list of information centres. The leaflet is distributed in the project affected communities and among the contractors/subcontractors employees.

In 2013 the company ran a regular campaign on advertising of the grievance procedure aimed at distributing information on the grievance procedure among communities and contractors/subcontractors employees. These included:

- Distribution of leaflets in all project affected communities and locations, including offices, camps and platforms.
- Districts newspaper announcements.
- A dedicated slide in every community presentation.
- Trainings for contractors to introduce community grievance procedure.

The grievance leaflet is also disseminated in Japan as part of the PCDP available in Japanese.

### 4.2 Grievance addressing in 2013

In 2013 the company received 15 grievances. Among grievances received in 2013, 33% were raised in connection with the project related impact on communities (e.g. concerns related to road conditions, impact on local infrastructure); 47% - labour relations (contractor organisations); 20% - other grievances (SIMDP implementation, employees behaviour). For more information see the Table 6 below:

**Table 6: Grievances lodged in 2013**

Grievance category	Number of grievances lodged	%
Community impact	5	33
Labour relations	7	47
Others	3	20
Total	15	100

As of end 2013, 15 grievances were addressed and 13 of them were resolved. Besides, the company resolved 7 grievances that had been received in 2012. All 20 grievances were resolved within the time period stipulated in grievance procedure (less than 45 working days).

There were 2 grievances received in December 2013 (out of 15 in total) which remained unresolved as per the end of 2013 and the beginning of 2014. The status of resolution of these 2 grievances will be reported in the PCDR 2014.

9 grievances were resolved with statements of satisfaction signed by complainants. For other 11 grievances all practical measures have been taken by the company

aimed to attain a resolution, however either a complainant did not express his/her opinion regarding the actions taken (10 grievances) or a complainant did not agree with the company's explanations (1 grievance). These grievances were closed through business integrity committee decision, in accordance with the grievance procedure.

As a regular practice, the company has kept monitoring and analysing the level of complainants' satisfaction with the grievance resolution and with the process of addressing the grievance.

#### **4.3 Grievance procedure within the frame of Sakhalin indigenous minorities development plan**

In 2013 partners of the Plan continued to inform community about SIMDP grievance procedure (under the public meetings, during an individual consultations, etc). Besides, the information on grievance procedure is available in all communities of traditional indigenous residence and IP traditional economic activities (information materials about the grievance procedure were placed on the information boards and also available in non-governmental organisations, libraries, local administrations).

In 2013 one grievance was submitted as part of the SIMDP grievance procedure. It was resolved within the time period stipulated in grievance procedure and complainant signed the statement of satisfaction.

The grievance was reviewed by members of the SIMDP grievance team according to the SIMDP grievance procedure. The status and results of the grievance resolving were controlled by the SIMDP Governing Board and the SIMDP external monitor.

## APPENDIX 1 COMMUNITIES, NGOS AND OTHER STAKEHOLDERS AS OF 2013

Local and RFE	National	Regional	International
<ul style="list-style-type: none"> <li>• Sakhalin Environment Watch</li> <li>• Sakhalin Fishing Associations and co-operatives</li> <li>• Russian Geographical Society</li> <li>• Marine Rescue Centre</li> <li>• Rodnik Environmental Centre</li> <li>• Russian-American Business Training Centre</li> <li>• Sakhalin State University</li> <li>• Institute of Development of Education</li> <li>• AntiAIDS Foundation</li> <li>• Sakhalin Regional Anti-AIDS Centre</li> <li>• Sakhalin Branch of Russian Journalists Association</li> <li>• WWF – RFE</li> <li>• Club Boomerang</li> <li>• Club Romantic</li> <li>• Sakhalin Salmon Initiative</li> <li>• Sakhalin Regional Centre for Additional Education</li> <li>• Centre of National Culture</li> <li>• Sakhalin Art Museum</li> </ul>	<ul style="list-style-type: none"> <li>• WWF – Russia</li> <li>• IFAW-Russia</li> <li>• Greenpeace – Russia</li> <li>• IUCN - Russia</li> <li>• EcoJuris</li> <li>• Association of indigenous minorities people of the North, Siberia and the Far East</li> <li>• Rodnik</li> <li>• National Forum on Corporate Social Responsibility</li> <li>• Non-commercial partnership “CSR – Russian Centre”</li> <li>• Association of Managers</li> <li>• CSR Centre of PriceWaterHouse Cooper</li> <li>• Donors’ Forum</li> </ul>	<ul style="list-style-type: none"> <li>• Consulate General of Japan</li> <li>• Hokkaido Government</li> <li>• Souya General Subprefectural Bureau of Hokkaido Government</li> <li>• Okhotsk General Subprefectural Bureau of Hokkaido Government</li> <li>• Mombetsu City</li> <li>• Rumoi Subprefectural Bureau of Hokkaido Government</li> <li>• Fisheries Agency of Japan</li> <li>• Hokkaido Bureau of Economy, Trade and Industry</li> <li>• Hokkaido Legislative Assembly</li> <li>• Bureau of Tourism, Department of Economic Affairs, Hokkaido Government</li> <li>• Japan Coast Guard – Headquarters (Tokyo) and Regional Headquarters</li> <li>• Hokkaido Fisheries</li> </ul>	<ul style="list-style-type: none"> <li>• WWF International</li> <li>• WWF Switzerland</li> <li>• WWF USA</li> <li>• IFAW</li> <li>• IUCN</li> <li>• Pacific Environment</li> <li>• Wild Salmon Centre</li> <li>• International Bird Rescue Research Centre</li> <li>• Kidsave International</li> <li>• International Bird Rescue Research Centre</li> <li>• FRAEC</li> <li>• UNDP</li> <li>• UN Global Compact</li> <li>• UN LEAD</li> </ul>

Local and RFE	National	Regional	International
<ul style="list-style-type: none"> <li>• Sakhalin Oblast Library</li> <li>• Yuzhno-Sakhalinsk City Library</li> <li>• Centre for rehabilitation of disabled children "Preodolenie"</li> <li>• Sakhalin NGO "KidSave"</li> <li>• NGO "Children Ecological Camp "Magnolia"</li> <li>• NGO "Healthy Generation"</li> <li>• Sakhalin Community</li> <li>• Association of Indigenous People</li> <li>• Veterans Societies</li> <li>• Knowledge is Power (Initiative group)</li> <li>• Korsakov Rotary Club</li> <li>• Yuzhno-Sakhalinsk City Park named after Yuri Gagarin</li> <li>• Sakhalin Oblast Lore Museum</li> <li>• Sakhalin Regional NGO for kids with speech disability "Hope"</li> <li>• Regional council of Sakhalin IP authorized representatives</li> <li>• Tribal enterprises, family farms, communes or other Sakhalin IP communities</li> <li>• Municipal and social museums in Nogliki, Poronaysk, Yuzhno-Sakhalinsk museums</li> </ul>	<ul style="list-style-type: none"> <li>• Sustainable Development Foundation</li> <li>• United Way of Russia</li> <li>• ASI</li> <li>• RF Far Eastern International Fund "Batani"</li> <li>• Union of IP communities of the North, Siberia and the Far East</li> <li>• Institute of indigenous people of North named after A.I. Gertsen (Saint-Petersburg)</li> <li>• Federal State Institution of Science of the Order of Friendship of Peoples Ethnology and Anthropology Institute named NN Miklukho-Maclay</li> </ul>	<p>Environmental Centre</p> <ul style="list-style-type: none"> <li>• Hokkaido fisheries cooperative associations (Wakkanai, Sarufutu, Esashi, Abashiri, Kitarumoi, Otarushi, Tokoro, Yuubetsu, Oumu, Ishikariwan, etc.)</li> <li>• Japan Environment Disaster Information Centre</li> <li>• Hokkaido University</li> <li>• Ship and Ocean Foundation</li> <li>• Friends of Earth Japan</li> <li>• IFAW – Japan</li> <li>• WWF Japan</li> <li>• Wildlife Preservation Bureau of Hokkaido</li> <li>• Etopilika</li> <li>• Hokkaido Raptores Research</li> <li>• Wild Bird Society of Japan</li> <li>• Yamashina Institute for Ornithology</li> <li>• Okhotsk Environmental Protection Network</li> <li>• Regional Social Movement (RSM) "Union of Indigenous Peoples of Sakhalin"</li> </ul>	

Local and RFE	National	Regional	International
<ul style="list-style-type: none"> <li>• NGO “Centre of preservation and development of traditional culture “KykKhKykH” (“Swan”)</li> <li>• Khabarovsk IP Association</li> <li>• Information center “Latch” (Petropavlovsk-Kamchatskiy)</li> <li>• Local non-government Okha IP organization</li> <li>• Local non-government Poronaisk IP organization</li> <li>• Ethnic and cultural center "People Ykh myth"</li> <li>• Municipal administrations in the areas of traditional residence of Sakhalin indigenous peoples</li> <li>• Sakhalin regional center of folk art</li> </ul>		<ul style="list-style-type: none"> <li>• Sakhalin regional public organization "Youth Council of Indigenous Peoples of the North"</li> </ul>	

**APPENDIX 2 COMMUNITY LIAISON ORGANISATION CONTACT INFORMATION AND INFORMATION BOARDS LOCATIONS**

DISTRICT	COMMUNITY	KEY PROJECT ASSET IN/NEAR COMMUNITY	SAKHALIN ENERGY DOCUMENTS/INFORMATION MATERIALS LOCATION	BULLETIN BOARD LOCATION	COMMUNITY LIAISON ORGANISATION'S CONTACT	DISTRICT NEWS-PAPER
Nogliki	Val		Nogliki	Nogliki, District library	294208 294408 294185	Znanya Truda
	Venskoye		Nogliki	Nogliki, District library		
	Nogliki	PMD Nogliki	District library Administration	District library, 5a Pogranichnaya St, Tel. +7 42444 91057		
	Nysh	OPF (apart of 70 km from the community, camp is on construction site)	Nogliki library	Nogliki, District library		
Tymovsky	Chir-Unvd		Molodezhnoe	Molodezhnoe, library	294208 294408 294185	Tymovsky Vestnik
	Voskresenovka		Molodezhnoe	Molodezhnoe, library		

DISTRICT	COMMUNITY	KEY PROJECT ASSET IN/NEAR COMMUNITY	SAKHALIN ENERGY DOCUMENTS/INFORMATION MATERIALS LOCATION	BULLETIN BOARD LOCATION	COMMUNITY LIAISON ORGANISATION'S CONTACT	DISTRICT NEWS-PAPER
	Molodezhnoye		Library/ Information Centre	Library, 14 Sovetskaya St.		
	Tymovskoye		District library, Administration	District library, 68a Kirovskaya St., tel. +7 42447 22478		
	Voskhod		Tymovskoye/ Kirovskoye	Tymovskoye/Kirovskoye, library		
	Podgornoe		Tymovskoye/ Kirovskoye	Tymovskoye/Kirovskoye, library		
	Kirovskoye		Library/ Information Centre	Library branch office, 70 Centralnaya St.		
	Yasnoye	PMD Yasnoye	Library/ Information Centre	Library branch office, 2 Titova St.		
	Palevo		Yasnoye	Yasnoye, library		
Smirnykh	Onor		Library/ Information Centre	Library, 5 Sovetskaya St.	294208	Novaya Zhizn
	Roschino		Library/ Information Centre	Library, 4 Komsomolskaya St.	294408 294185	



DISTRICT	COMMUNITY	KEY PROJECT ASSET IN/NEAR COMMUNITY	SAKHALIN ENERGY DOCUMENTS/INFORMATION MATERIALS LOCATION	BULLETIN BOARD LOCATION	COMMUNITY LIAISON ORGANISATION'S CONTACT	DISTRICT NEWS-PAPER
	Pobedino		Library/ Information Center	Library, 60 Centralnaya St.		
	Smirnykh		District library, Administration	District library, 12 Lenin St., tel. +7 42452 22367		
	Elniki		Smirnykh	Smirnykh, library		
	Buyukly		Library	Library, 1 Kosmonavtov St.		
Poronaisk	Leonidovo		Poronaisk library	Poronaisk, library	294208 294408 294185	Express Zvezda
	Poronaisk		Library, Administration	District Library, 45 Gagarina St., tel. +7 42431 42713		
	Tikhmenevo		Gastello library	Gastello, library		
	Gastello	Booster station	Administration, Library/ Information Centre	Library, 42-2, Centralnaya St.		
	Vostok		Administration Library/ Information Centre	Library, 10a, Gagarina St.		

DISTRICT	COMMUNITY	KEY PROJECT ASSET IN/NEAR COMMUNITY	SAKHALIN ENERGY DOCUMENTS/INFORMATION MATERIALS LOCATION	BULLETIN BOARD LOCATION	COMMUNITY LIAISON ORGANISATION'S CONTACT	DISTRICT NEWS-PAPER
Makarov	Novoye		Library/ Information Centre	Library, 11-7, Centralnaya St.	294408 294185 294408	Novaya Gazeta
	Gornoye		Novoye, library	Novoye, library		
	Tumanovo		Novoye, library	Novoye, library		
	Makarov		District library Administration	District library, 9-a 50 Let Oktyabrya St., tel. +7 42443 53378		
	Vostochny		Library/ Information Centre	Library, 8, Privokzalnaya St.		
	Pugachevo		Vostochnoe, library	Vostochnoe, library		
Dolinsk	Vzmorye		Library/ Information Centre	Library, 22, Pionerskaya St.	294185 294408	Dolinskaya Pravda
	Sovetskoye	PMD Sovetskoye	Library/ Information Centre	Library, 122, Centralnaya St.		

DISTRICT	COMMUNITY	KEY PROJECT ASSET IN/NEAR COMMUNITY	SAKHALIN ENERGY DOCUMENTS/INFORMATION MATERIALS LOCATION	BULLETIN BOARD LOCATION	COMMUNITY LIAISON ORGANISATION'S CONTACT	DISTRICT NEWS-PAPER
	Dolinsk		District library, Administration	District library, 31 Lenin St., tel. +7 42442 25284		
	Pokrovka/ Oktyabrskoye/ Sosnovka/ Ruchi		District library	District library		
	Sokol		Library/ Information Centre	Library, 26, Sovkhoznyaya St.		
Yuzhno Area	Novaya Derevnya/ Elochki/Dalnee		Yuzhno Library	Yuzhno office	294185 294208	Sovetsky Sakhalin/ Gubernskie Vedomosti (regional papers available in all other districts)
	Yuzhno-Sakhalinsk	Sakhalin Energy office	City library, City administration 173 Lenin St.	Yuzhno office		
Aniva	Troitskoye		Administration Library/ Information Centre	Library, 13, Sovetskaya St.	294185 294408	Utro Rodiny
	Novo-Troitskoye		Library	Troitskoye, library		
	Aniva		District library	Troitskoye, library		

DISTRICT	COMMUNITY	KEY PROJECT ASSET IN/NEAR COMMUNITY	SAKHALIN ENERGY DOCUMENTS/INFORMATION MATERIALS LOCATION	BULLETIN BOARD LOCATION	COMMUNITY LIAISON ORGANISATION'S CONTACT	DISTRICT NEWS-PAPER
	Mitsulevka		Library	Troitskoye, library		
Korsakov	Solovyevka		Korsakov Library	Korsakov, library	294185 294408	Voskhod
	Ozersky	LNG/OET	-	Korsakov, library		
	Chapaevo	LNG/OET	-	Korsakov, library		
	Korsakov	LNG/OET	Library, Administration	Library, 7 Molodyezhnyi Per.		
	Prigorodnoye	LNG/OET	Korsakov	Korsakov		
Kholmsk	Kholmsk	Port	District library, Administration	District library, 124 Sovetskaya St., tel. +7 42433 50862	294185 294408	Kholmskaya Panorama

### APPENDIX 3 CONTACT INFORMATION FOR DISTRIBUTION OF SIMDP INFORMATION MATERIALS

DISTRICT	COMMUNITY	SIMDP DOCUMENTATIO AND INFORMATION MATERIALS	BULLETIN BOARD LOCATION	CONTACT OF COMMUNITY LIASION OFFICER IP GROUP/ SIMDP COORDINATOR
Okha	Okha	Library, Administration, Local non-government organization of IP of Okha district	Library, 17 Lenina St	294208 662009
	Nekrasovka	Library, Okha local non-government organization "Center on saving and development of the traditional IP culture "Kykhykh" («Swan»), Regional social movement "Union of Sakhalin IP"	Library, 4 Klubnaya St, ap. 2	
Nogliki	Nogliki	Nogliki municipal regional museum, Administration, regional library	Nogliki municipal regional museum, 60 Sovetskaya St.	294208 662009
	Val	Library, Administration	Library, 23 Shkolnaya St.	
Tymovsk	Tymovskoye	Regional library, Administration	Regional library, 68a Kirovskaya St.	294208 662009
	Chir-Unvd	Library, Administration	Library, 6 Sovetskaya St.	
Aleksandrovsk-Sakhalinskiy	Aleksandrovsk-Sakhalinskiy	Administration		294208 662009
	Viakhtu	Library, Administration, school	Library, 4 Pochtovaya St	
	Trambaus	Library	2 Morskaya St.	

<b>DISTRICT</b>	<b>COMMUNITY</b>	<b>SIMDP DOCUMENTATIO AND INFORMATION MATERIALS</b>	<b>BULLETIN BOARD LOCATION</b>	<b>CONTACT OF COMMUNITY LIASION OFFICER IP GROUP/ SIMDP COORDINATOR</b>
Smirnykh	Smirnykh	Regional library, Administration	Regional library, 12 Lenina St	294208
	Buyukly	Library	1 Kosmonavtov St.	662009
Poronaisk	Poronaisk	Regional libraries, Administration, Local non-government organisation of IP of Poronaisk district	Regional libraries, 45 Gagarina St.	294208 662009
Yuzhno-Sakhalinsk	Yuzhno-Sakhalinsk	Sakhalin Regional IP Council, Administration, IP administration of Sakhalin Government		294208 662009

**APPENDIX 4 LIST OF EXISTING JAPANESE STAKEHOLDERS ON SAKHALIN ENERGY DATABASE**

Japanese stakeholders	
<ul style="list-style-type: none"> <li>• Consulate General of Japan</li> <li>• Hokkaido Government</li> <li>• Souya General Subprefectural Bureau of Hokkaido Government</li> <li>• Okhotsk General Subprefectural Bureau of Hokkaido Government</li> <li>• Rumoi Subprefectural Bureau of Hokkaido Government</li> <li>• Fisheries Agency of Japan</li> <li>• Hokkaido Bureau of Economy, Trade and Industry (METI Branch)</li> <li>• Hokkaido Legislative Assembly</li> <li>• Bureau of Tourism, Department of Economic Affairs, Hokkaido Government</li> <li>• Hokkaido Fisheries Environmental Centre</li> <li>• Hokkaido fisheries cooperative associations (Wakkanai, Sarufutu, Esashi, Abashiri, Kitarumoi, Otarushi, Tokoro, Yubetsu, Oumu, Ishikariwan, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>• Japan Coast Guard – Headquarters (Tokyo) and Regional Headquarters</li> <li>• Japan Environment Disaster Information Centre</li> <li>• Hokkaido University</li> <li>• Ship and Ocean Foundation</li> <li>• Friends of Earth Japan</li> <li>• IFAW – Japan</li> <li>• WWF Japan</li> <li>• Wildlife Preservation Bureau of Hokkaido</li> <li>• Etopilika</li> <li>• Hokkaido Raptors Research</li> <li>• Wild Bird Society of Japan</li> <li>• Yamashina Institute for Ornithology</li> <li>• Okhotsk Environmental Protection Network</li> </ul>

## APPENDIX 5 LIST OF ABBREVIATIONS

ASI	Agency of social information
CLO	Community liaison officer
CSR	Corporate social responsibility
EA	External affairs
EIA	Environmental impact assessment
ESHIA	Environmental, social and health impact assessment
FRAEC	Foundation for Russian American economic cooperation
GRI	Global reporting initiative
GTT	Gas transfer terminal
HSE	Health, safety, environment
HSESAP	Health, safety, environment and social action plan
IFAW	International fund for animal welfare
IP	Indigenous people
IUCN	International union for conservation of nature
JCG	Japan coast guards
METI	Ministry of economy, trade and industry
NGO	Non-governmental organisations
OEPN	Okhotsk environment protection net
OSR	Oil spill response
PCDP	Public consultation and disclosure plan
PCDR	Public consultation and disclosure report
RAIPON	Association of indigenous peoples of the North, Siberia and the Far East of RF
RAP	Resettlement action plan
RF	Russian Federation
RFE	Russian Far East
RSPP	Russian union of industrialists and entrepreneurs
SD	Sustainable development
SI	Social investments
SIMDP	Sakhalin indigenous minorities development plan
SPZ	Sanitary protection zone
UN	United Nations
UNDP	United Nations development programme
WGW	Western gray whales
WGWAP	Western gray whales advisory panel
WWF	World wildlife fund