



# Sakhalin Energy Investment Company Ltd. Сахалин Энерджи Инвестмент Компани Лтд.

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Ref. No. 2020-OUT-Y-22-00505

Heads of Contractor Companies

**Re.: Personnel Travel**

Dear Sir/Madam,

Pursuant to Sakhalin Governor's Executive Order No. 43 dated 12 May 2020, starting from 14 May 2020, persons who have no official residency or registration and/or do not own residential real estate in Sakhalin Oblast may only enter Sakhalin Oblast from other regions of Russia to perform work or business-related duties if they demonstrate their digital pass and ID document.

The Executive Order with the procedure for digital pass issue, digital pass application form, and application guidelines are available at the official website of Sakhalin Oblast Government: <https://dp.sakhalin.gov.ru/>.

Sakhalin Energy Investment Company Ltd. will submit the digital pass applications for Sakhalin 2 personnel in a centralized manner to the relevant Sakhalin Oblast authorities, and therefore you are kindly requested to provide the following information to your contract engineer / contract representative at least 7 days prior to the date of personnel departure:

- Last name, first name, patronymic of the employee
- ~~Address of the location in Sakhalin Oblast where the employee is expected to stay (site/asset of destination)~~
- Contact details of the employee (mobile phone number, email)
- Mode of transport (air, sea), flight/voyage number
- Date of arrival at Sakhalin Oblast
- Employer information (company name, INN, full name and phone number of contact person)

The personnel planning to travel to Sakhalin should visit <https://dp.sakhalin.gov.ru/> three (3) working days prior to their scheduled departure date, check whether his/her application status is shown as "confirmed" and download his/her QR code. If the application status is either "application not found" or "declined", the employee should notify his/her line manager immediately.

If, for some reason, an employee cannot download his/her QR code, s/he will need to go to a digital pass activation counter at the destination airport (Yuzhno or Nogliki) and present the counter staff with his/her passport, official Company-issued proof-of-employment certificate, and cell phone number.

There are no exit restrictions currently in effect in Sakhalin Oblast.

Your sincerely,



Roman Sinitskiy  
Deputy Finance Director,  
Head of Supply Chain Management Department

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